**Jo Smith**

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**Mobile: 17000 00000**

I am a final year theology student with experience of working in the education sector with multi-cultural groups. I am organised, self-motivated, adaptable and possess excellent interpersonal skills, with a ‘can do’ attitude to problem solving.

**Education**

**London School of Theology (0000-0000)**

BA Theology (2:1) predicted

Dissertation Topic: The role of women in leadership in the Baptist Church of Kenya.

TEFL level 3 Diploma

**Any Town High School (0000-0000)**

A-levels: English, Religious Studies, French. AS-levels: Philosophy, History.

9 GCSEs including English language and English literature.

**Work Experience**

Support worker, Northwood Baptist Church (Student Placement) (000-0000)

* Planning and running weekly language conversation class
* Providing practical support for international student families
* Working as member of pastoral leadership team

English language Support Worker, Pinner Refugee Project (0000–0000)

* Planning and running language club
* Providing 1:1support for language learners
* Supporting clients with Asylum Applicants

English Language Club Co-ordinator, Pinner High School (0000-0000)

* Planning and running language club
* Supporting volunteers
* Designing lesson plans
* Co-ordinating with church and community workers to promote club

English Language Tutoring (0000-0000)

* Assessing pupils’ level of English language and confidence in their abilities
* Preparing and delivering individual lessons
* Liaising with teachers for homework requirements

**Voluntary Work**

* Volunteer at the Ruislip Community Foodbank (0000-0000)
* Volunteer worker at Syrian Refugee Centre, Ankara (0000)
* Active member of Churches’ Refugee Network (CRN) (0000-0000)

**Activities and achievements**

* Pinner High School Heads' Award for School Service for creating and running English language club for Syrian refugee children.

References available on request.